Annex No. 1
ENBL Season 2023/2024
The guide of organizing home games.
August 28, 2023
Approved

Obligations for the home game organizers.

- 1. Minimum 14 days before the game to communicate with guest team of arrival to the home game to clarify/specify the following:
 - 1. The date, time, and place where the team arrives and where you should welcome the team.
 - 2. The number of people of the delegation.
 - 3. Preferably to help with the paperwork (such as visa and other needed paperwork for traveling).
- 2. Provide the transfer transportation:
 - 1. When the guest team arrives in the city from the airport / bus station /train station to hotel and/or home teams arena the day of arrival and the day of departure transport should be free of charge for the guest team (if is no further then 150 km).
 - 2. If there is no international airport within 150 km radius to home team arena address, home team still needs to provide transfer for visiting team from either one of two closest located international airports. The names of two closest international airports outside of 150 km radius will be announced specifically to each home team's arena's location.
 - 3. Home team is obligated to provide bus for transfer with minimum 40 seats capacity.
 - 4. Home team is obligated to provide accommodation, meals, and transportation for three referees.
 - 5. Home team is obligated to provide accommodation, meals and transfers for ENBL members. In every home game and playoff game up to 4 persons. In Final Four up to 8 persons.
- 3. Provide transport to the practices and games, as well as after to the hotel.
- 4. Please prepare information guides to give to the coaches and to heads of delegations with the information needed game time, city maps, the gym and hotel address and phone numbers of home team's manager as well as emergency phone numbers within the country and any other information needed.
- 5. The guest team is responsible of the accommodation and meals for themselves in any hotel to their liking of the stay. The hotel needs to be within 30km of home teams arena address in order for home team to provide transfer.
- 6. The guest team is allowed to bring to guest game up to 25 people official delegation.
- 7. Home game organizer provide two practices for guest team in game arena minimum of 60 minutes each.
- 8. If the teams agree to each other there can be made changes to the points number 5., 6. and 7.
- 9. Providing the gym:
 - 1. Gym that is under conditions of FIBA.
 - 2. Capacity of minimum 300 spectators or more.
 - 3. Scoreboards and 24sec. in good working conditions.
 - 4. Flag of home team country and ENBL flag.
 - 5. In the gym must be placed ENBL provided advertising banners and LED boards. (Annex No.2)
- 10. For every game to provide:
 - 1. Table officials with as minimum national championship table official valid license.
 - 2. ENBL game protocols.
 - 3. Digital protocols are allowed. Each team must still receive paper format. ENBL must receive digital protocol file after game.
 - 4. Referee's from the TOP division of national championship is recommended.
 - 5. 3 Referees for each game will be approved from ENBL head referee.
 - 6. Referees' names and travel info must be provided for home club preferably 14 days before the game, but no later than 5 days before the game. If an emergency or Force Majeure (sickness, sudden injury, traveling issues) there might be change of referee in 5 days time before the game.
 - 7. For regular season will be delegated by priority two local and one guest referee. If not possible for any reasons there might be delegated one local and two guest referees. All expenses (salary per game 300 EUR, hotel, meals, trip to game (petrol payments, transportation ticket to city etc.) for all 3 referees must be covered by home team.
 - 8. Home team needs to approve guest referees trip plan once the assigned referee is known and communicated.
 - 9. There will be delegated official ENBL referee observer to each ENBL game (on spot or virtual).

- 10. Home team needs to provide 100 EUR salary for observer for each game. If the observer arrives to the game home team needs to provide accommodation + meals.
- 11. Basketball approved by FIBA (Molten, Spalding, etc.)
- 11.1. For guest team practice must be provided 12 basketballs.
- 11.2. For game must be provided 6 basketballs for home team, 6 basketballs for guest team.
- 12. Official game statistic (online statistic) using FIBA LiveStats program.
- 13. Provide photographer in the game, minimum 25 pictures must be provided to ENBL.
- 14. Water for the team to the game and practice not less than 18 l per team. (Size minimum of 0,5 liter to maximum 1,5 liter. If bigger jars are provided extra by the bench, then plastic cups must also be provided).
- 15. Water for the referees (no less than 1,5 l per game).
- 16. Snacks for referees for each game (coffee, fruit, cookies, etc.)
- 17. Room for doping control (if necessary and communicated prior the game).
- 18. Separate locker room for visiting team.
- 19. Separate room (or locker room) for visiting coach / coaches to get dressed.
- 20. Room for ENBL representatives if previously asked.
- 21. For visiting team each game 20 towels. Size no smaller than 84 cm x 160 cm.
- 22. Organize and award MVP of the game from each team after every game. Home team's representative must ask visiting teams coach and/or GM the MVP from visiting team. The same process for home team itself.
- 23. Organize two prizes / awards (consists of gifts of team sponsor, city souvenirs or others) for each team one player that is announced MVP of the game of their team.
- 11. The statistics must be sent right after each game to this address web@enbleaugue.eu completed finished game statistics (LOG file and PDF).
- 12. In case of any arguments or situations that the home team is not able to solve with the visiting team inform ENBL members immediately.
- 13. ENBL has the right to decide any unsolved situations between home and guest teams in best manner towards ENBL interest.

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